



UNIVERSITÀ
POLITECNICA
DELLE MARCHE

DIREZIONE GENERALE
DIVISIONE RISORSE UMANE
Resp. Lucia Tesei
UFFICIO ASSEgni DI RICERCA
Resp. Alessandra Alosi

Decreto del Rettore
Classif. III/21
n. allegati: 3

Subject: public selection for the grant of n° 1 research fellowship in accordance to Article 22, par. 4, letter b) of the Italian Law nr. 240/2010.

THE RECTOR

CONSIDERING	the Italian Law nr. 168 of 9 May 1989 and in particular Article 6 thereof
CONSIDERING	the Statute of Autonomy of the Università Politecnica delle Marche
CONSIDERING	the Italian Law nr. 241 of 7 August 1990 concerning the right of access to administrative documents and amendments thereto
CONSIDERING	the Decree of the President of the Republic (D.P.R.) nr. 487 of 9 May 1994 and subsequent amendments and additions thereto
CONSIDERING	the Decree of the President of the Republic nr. 445 of 28 December 2000 consolidating the provisions regulating the management of administrative documents and subsequent amendments and additions thereto
CONSIDERING	the Law nr. 240 of 30 December 2010, in particular article 22
CONSIDERING	the general principles set out in the European Charter for Researchers
CONSIDERING	European Programme HORIZON2020 and in particular the MSCA-ITN-ETN Action “Marie Skłodowska Curie Action – Innovative Training Network – European Training Network”
CONSIDERING	the Grant Agreement n° 858018, Action “Noise and vibration in eco-efficient powertrains” - ECO DRIVE
CONSIDERING	the Ministerial Decree nr. 102 of 9 March 2011
CONSIDERING	the University Regulations governing research fellowships approved by the Governing Council during the meeting held on 5 July 2011
GIVEN	the request submitted by the Director of the Industrial Engineering and Mathematical Sciences Dept. by Resolution n. 49 of 10 February 2020



WHEREAS

the Board of Directors acknowledged the above-mentioned facts in its meeting of 19 February 2020

HEREBY DECREES

Art. 1 - Scope.

A public selection is called for the grant of n° 1 research fellowship in accordance to Article 22, par. 4, letter b) of the Italian Law nr. 240/2010 and Article 2 of the existing Regulation to undertake research in the framework of the project “ECO-DRIVE - Noise and vibration in eco-efficient powertrains”. The Early Stage Researcher will be funded for 3 years through the Marie Skłodowska-Curie Actions (MSCA) Innovative Training Network (ITN) programme ECO-DRIVE MSCA-ITN-2019-ETN-858018, which is an initiative by the EC to foster academic-industrial collaboration in the frame of an innovative and entrepreneurial PhD training program.

The public selection shall proceed on the basis of qualifications and an interview, as shown in Annex A, integral part of this call.

As far as the academic disciplines covered are concerned, reference is made to the Ministerial Decree of 4 October 2000, published in the Official Journal (Gazzetta Ufficiale – Serie Generale) nr. 249/2000, where such disciplines are re-determined and defined.

The administration guarantees equal opportunities for women and men, as regards access to employment and working conditions.

Art. 2 – Requirements and eligibility criteria.

The admission is open to candidates who hold a Master Level degree or equivalent as specified in the Annex A.

Furthermore, applicants must satisfy the eligibility rules stipulated by the HORIZON 2020 Guidelines of the European Commission:

- Applicants should not have resided or performed their main activity (work, studies, etc) in Italy for more than 12 months in the 36 months period immediately before the recruitment date.
- Applicants must, at the date of recruitment by ECO-DRIVE, be in the first 4 years (full-time equivalent) of their research careers and not yet have been awarded a doctorate. This 4-year period is measured from the date of obtaining the degree which would formally entitle to embark on a doctorate.

Ineligible candidates cannot be considered.

The following are not eligible for fellowships and are therefore automatically excluded from the selection procedures: permanent employees of this and other universities, public research institutions and bodies, the National Council for New Technology, Energy and the Environment (ENEA) and the Italian Space Agency (ASI), institutions whose scientific specialization diploma



has been recognized equivalent to the title of PhD in accordance to Article 74, fourth paragraph, of the Decree of the President of the Republic Nr. 382/1980.

According to art. 22, par. 4, letter a) of the Italian Law nr. 240/2010, persons who are related up to and including the fourth degree of kinship or affinity with a professor or researcher of the department involved in the project, or with the Rector, the General Manager or a member of the University Board cannot take part in this selection.

All admission requirements must be met by the deadline set for the submission of the applications.

The admission of the candidates is subject to the review of the submitted documents. The Administration can order the exclusion of the candidate for failure to satisfy the requirements laid down, by means of a substantiated decision stating the precise reasons for the refusal. The decision shall be notified to the candidate by way of registered letter and acknowledgement of receipt.

Art. 3 – Selection Committee.

The selection will be carried out by a Selection Committee, composed by three University Professors or Researchers, who belong to academic discipline of the call or related to the research project.

Art. 4 – Evaluation criteria.

- Certificates of post-graduation specialisation courses, obtained in Italy or abroad, - Documents attesting that the candidate performed research activities in private and public institutions on the basis of employment contracts, scholarships or assignments (both in Italy and abroad)	Up to 40 points
- scientific publications	Up to 10 points
- Interview aimed at ascertaining the candidate's competence in the scientific topics concerning the research project	Up to 50 points

Candidates are admitted to the interview only after assessment of the qualifications and publications submitted.

The date of the interview is given in the Annex A and published on the University's website www.univpm.it under "Concorsi – Concorsi vari – Assegni di Ricerca".

The publication of the notice on the University's website is equivalent to all intents and purposes to a notification of the call for the interview.

On the day of the interview candidates need to exhibit a valid ID-document.



Interviews will take place by virtual meeting. The candidates will be informed about the interview platform adopted by publication on the University's website www.univpm.it under "Concorsi – Concorsi vari – Assegni di Ricerca"

Once the interview is completed, the Committee shall give an adequately reasoned opinion on each of the candidates and draw up a general list of the admitted candidates based on the final points awarded for qualifications, publications and interview, thereby determining the winner.

In the event of withdrawal or non-acceptance of the first candidate on the list, the Board will move on to the next ranked eligible candidate.

The candidates who will obtain a total score of at least 60 out of 100, of which not less than 30 out of 50 for the interview, will be considered eligible for the fellowship.

The admission list will remain in effect for a period equal to one third of the whole duration of the contract and will be made public on the University-Website and on the official list of the University, Piazza Roma, 22.

Art. 5 - Applications and deadlines.

The applications must be drawn up on ordinary paper according to the form attached (Annex B) and submitted to the Rector of the Università Politecnica delle Marche, Via Menicucci n° 6 - 60121 Ancona by hand or by means of a registered letter with acknowledgement of receipt **by and no later than 20 days from the date of publication of this call on the University's website**. Failure to do so will result in the application being rejected. Postmark will be taken as proof of timely sending.

Application can be also sent by email to protocollo@pec.univpm.it. The application form and the attached documents must be sent in pdf or jpg (maximum size of each file 5 MB, maximum size of all the attached file 10 MB). Candidates should write in the subject of the mail "SELEZIONE PUBBLICA PER IL CONFERIMENTO DI UN ASSEGNO DI RICERCA" specifying the project framework ECO-DRIVE MSCA-ITN-2019-ETN-858018. UNIVPM accepts no responsibility for incorrect contact details or documents corrupted or unreadable.

Along with the application, candidates shall submit the following documents:

- 1) signed, detailed, CV possibly in europass format
- 2) a cover letter detailing candidate's suitability for the position including an outline of professional and research experiences and research interests



- 3) at least 2 signed letters of references OR names, affiliations and contacts of two referees supporting the application
- 4) certificated copy of the of the last (highest) University degree diploma
- 5) certificated copy of the academic transcript (credits and grades), including information on the grade point average, the maximum possible grade in the grading system that is in use at the university which provided the title as well as the minimum passing grade
- 6) declaration of the English language knowledge
- 7) copy of a valid Identity Document
- 8) self-declaration certifying that the candidate has not resided or performed his/her main activity (work, studies, etc.) in Italy for more than 12 months in the 36 months period immediately before the recruitment date
- 9) qualifications and publications considered relevant for the appraisal of the application
- 10) other documents/titles useful for the application
- 11) a list of the qualifications and of the publications submitted

The Administration accepts no responsibility for the loss of applications or documents resulting from the inaccuracy of the data provided by the candidate in the application form, from failure or delay in the notification of a change of address, from postal service errors, or from acts of third parties, unforeseeable circumstances or force majeure.

For the purposes of the evaluation, in the cases provided by the law, the candidates can submit the documents attesting the awarded qualifications using the procedures provided for in the Decree of the President of the Republic Nr. 445 of 28 December 2000 on self-certification. The Annex C attached to this call can be used for this purpose.

The same procedures on self-certification apply also to citizens of the European Union.

If the candidates submit photocopies of their qualifications and publications, the application should be accompanied by a statutory declaration stating that the submitted documents are certified copies of the original.

If the above-mentioned documents are sent or directly submitted by a person other than the candidate, they should be accompanied by an authenticated photocopy of an ID-document of



the subscriber (only ID-documents with a photo and issued by a local authority are considered valid).

If statutory declarations are submitted without an authenticated photocopy of a valid ID-document, the candidate will be admitted to the selection, but his/her qualifications and publications will not be taken into account.

Art. 6 – Selection process.

The selection process is carried out according to the principles stated in the European Charter for Researchers and the Code of Conduct for Recruitment of Researchers (<https://euraxess.ec.europa.eu/jobs/charter/european-charter>)

The selection will be managed through the following steps:

1. Candidates apply for a position as above reported. The candidate submits an evidence-based CV preferably using the Europass template. The ECO-DRIVE Scientist-in-charge for the two PhD positions and the Recruitment Committee provide a first screen of the written applications to check eligibility of the candidate
2. The candidate engages in a telematic interview with the UNIVPM Recruitment Committee
3. The UNIVPM Recruitment Committee makes the final decision about hiring the candidate for the position and communicate their decision to candidates.

Art. 7 – Submission of documents.

The winner of the selection shall submit the following documents to UFFICIO ASSEGNI DI RICERCA of the Università Politecnica delle Marche, Via Oberdan n° 8 - Ancona:

1. a photocopy of a valid ID-document (in lieu of certificates of birth and citizenship); a certificate of birth and citizenship for non-EU citizens.
2. declaration certifying that the winner of the selection is not employed in this or other Universities, public research institutions and bodies, the National Council for New Technology, Energy and the Environment (ENEA), the Italian Space Agency (ASI) or institutions, the scientific specialization diploma of which has been recognized equivalent to the title of PhD in accordance to Article 74, fourth paragraph, of the Decree of the President of the Republic Nr. 382/1980, and that he/she doesn't perform any duties nor provide any services to the State, Province, Municipalities or private or public bodies. If this is not the case he/she shall submit a document attesting the acceptance of the new activity.
3. declaration that the winner of the selection is not using any grants awarded and that he/she is not enrolled in any Bachelor or Master degree courses or in PhD courses with scholarship or Medical Specialization Courses in Italy and abroad or post-graduate diplomas.

The declarations in 2) and 3) can be made using a form issued by UFFICIO ASSEGNI DI RICERCA.



According to articles 71 and 75 of the Decree of the President of the Republic nr. 445 of 28 December 2000, if the control made by this Administration reveals that the content of the above-mentioned statutory declarations is not true, the private law contract shall be terminated as a result of untruthful declarations.

According to the existing legal provisions, non-EU citizens can submit self-declarations, as the above-mentioned, for the cases in which conditions, facts and personal abilities are to be certified or attested by Italian public or private bodies or institutions.

Citizens of countries outside EU/EEA will need to apply for a right to residence as a researcher (and may need a VISA) before coming to Italy .

Citizens of EU/EEA countries do not need a residence permit or visa, but regardless of their nationality, everybody has to register at the local register office and apply for the personal ID code.

Art. 8 – Termination of contract and notice

The person who has been awarded a research fellowship can terminate the contract by giving 30 days' advance notice.

In the event of failure to give notice, he/she shall pay the Administration the amount equivalent to the remuneration he/she would have been entitled, hadn't he/she failed to give due notice.

Art. 9 – Fellowship obligations

The holder of the fellowship will carry out his/her research activities, according to the short-term contract stipulated for the duration provided for in Annex A of this call.

Such contract does not constitute in any way a contract of employment and does not give rise to rights in respect of access to permanent employment at the University or the public bodies.

The holder of the fellowship is required to issue an activity report that will be subject to approval by the project supervisor before the fellowship expires. The Research Manager shall certify it and bring it before the Council of the interested Department for a decision.

In the event of a negative assessment of the ongoing research activity, the Research Manager shall submit, through the Dean, a reasoned report to the Rector, who will then give the research fellow notice of termination of the contract, that will be enforced from the first day of the following month.

Upon termination of the contract, the persons defined in Article 22 of the Italian Law nr. 249/10 are required to file the results of the research activity in the premises of the facility they belong to, simultaneously notifying it to UFFICIO ASSEGGNI DI RICERCA of the University.



Art. 10 –Ban on accumulation– Incompatibility – Suspension of activity

The holder of a research fellowship is not entitled to participate in Bachelor-, Master- Doctoral-degree courses with scholarship or medical specialization courses in Italy or abroad or post-graduate diplomas.

The research activity and the fellowship may be suspended due to compulsory military service, maternity leave or health reasons; in this case the entire duration of the research fellowship grant is not reduced due to the above suspensions.

An overall period of justified absence of less than thirty days in one year does not constitute suspension and consequently does not have to be made up.

Art. 11 – Salary

The yearly research fellowship amounts to € 48.166,56 gross. This amount includes living allowance (salary, social security contributions, taxes and other costs included in the remuneration) and mobility allowance and will be paid in deferred monthly instalments according to art. 8 of this call.

The remuneration will be supplemented with a Family allowance, for those researchers that have a family status and rights, corresponding to € 250/gross per month per Early Stage Researcher. The Family allowance will be remunerated regardless of whether the family will move with the researcher or not. A family allowance will be paid in case the researcher has family obligations. In this context, family is defined as persons linked to the researcher by marriage, or a relationship with equivalent status to a marriage recognized by the legislation of the country where this relationship was formalized or as dependent children who are actually being maintained by the researcher. The family status of a researcher will not be revised during the lifetime of the action.

The final amount will not change in case of secondments to another organization.

Applicable fiscal rules are the provisions of Article 4 of the Italian Law no. 476 of 13 August 1984 and subsequent modifications and integrations. Applicable social security rules are the provisions provided for in Article no. 2, paragraph 26 and following paragraphs of the Italian law n. 335 of 8 August 1995 and subsequent modifications and integrations.

Art. 12 - PHD Enrolment

The successful candidate will be offered the opportunity to enroll on the following PhD programme: “Investigation of component-based TPA approach for engine noise in vehicles” (PhD activity carried out in Ancona- Italy with secondments to SISW, Leuven – Belgium, and BMW, Munich – Germany).

Art. 13 – Publicity

This notice of call will be published on the official list of the Università Politecnica delle Marche, in P.zza Roma n.22 – Ancona in the related Faculties and under “Ateneo - Bandi, Concorsi e Gare



- Concorsi - Concorsi Vari - Assegni di Ricerca” in the University Website <http://www.univpm.it>, in the MIUR-Website <http://bandi.miur.it> and in the website of the European Union <https://euraxess.ec.europa.eu/>.

Art. 14 –Data Processing

Pursuant to the provisions of the Legislative Decree no 196 dated on 30/6/2003 and the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (General Data Protection Regulation) on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, personal data provided by the candidates will be collected by Università Politecnica delle Marche for purposes related to the management of the call and to the recruitment. Providing such data is mandatory for the purpose of the evaluation of the requirements for participation to the call. Additional information on the privacy policy related to personal data collected by Università Politecnica delle Marche can be found at the following link: https://www.univpm.it/Entra/Privacy/Informativa_procedure_reclutamento_personale_e_selezione_conferimento_assegni_ricerca_inarichi_collaborazione_e_o_insegnamento

Art. 15 – Applicable regulation

The University Regulations and the current laws will apply to all matters not covered in this call.

Ancona, *data come da segnatura*

IL RETTORE

Prof. Gian Luca Gregori

*Documento firmato digitalmente
ai sensi del D.Lgs. n. 82/2005 e s.m.i.*



Annex A

**N° 1 RESEARCH FELLOWSHIP
INDUSTRIAL ENGINEERING AND MATHEMATICAL SCIENCES DEPARTMENT
ACADEMIC DISCIPLINE ING-IND/12 (Mechanical and Thermal Measurements)**

Duration of the contract: 3 years

Research Project: “Investigation of component-based TPA approach for engine noise in vehicles”.

Description of the project: The candidate will focus on component-based TPA approaches to predict full-vehicle noise and vibration performance from invariant load measurements on a test bench combined with vehicle-transfer functions.

Requirements: Candidates should have a master level degree or equivalent in Engineering (e.g. Mechanical, Electrotechnical, Mechatronics, Computer Science), Physics or similar. Experience in the RESEARCH scope of ECO-DRIVE is a vital asset: in particular, the candidates should have a keen interest or some experience in automotive applications, structural dynamics and acoustics. They should also have experience with programming languages/environments such as Python, Matlab or similar; experience with algorithm development and hardware/simulation environment Matlab/Simulink or similar; knowledge of Finite Element Modelling simulation environments. Proficiency in English is essential, as it is the working language of the ECO-DRIVE network.

Secondments: SISW, Leuven – Belgium; BMW, Munich – Germany.

Date and hour for the interview: 16 October 2020, 10:30 CET

IL RETTORE

Prof. Gian Luca Gregori

*Documento firmato digitalmente
ai sensi del D.Lgs. n. 82/2005 e s.m.i.*



Annex B

Al Magnifico Rettore
Università Politecnica delle Marche
Via Menicucci, n° 6
60121 Ancona

I the undersigned _____ born in
_____ on _____,
Permanent residence address (number/street/town/postal code/Country)

E-mail _____, Phone _____ Tax code n° _____

REQUEST

to apply for the public selection for the grant of one research fellowship in accordance to Article 22, par. 4, letter b) of the Italian Law nr. 240/2010 as follows:

Academic Discipline ING-IND/12 (Mechanical and Thermal Measurements)

Department INDUSTRIAL ENGINEERING AND MATHEMATICAL SCIENCES

Research project _____

_____.

I the undersigned declare under my own responsibility, aware that false declarations are punishable by law and that this Administration will carry out random checks on the accuracy of the declarations made by candidates:

a) not to be related up to and including the fourth degree of kinship or affinity with a professor or researcher of the department involved in the project, or with the Rector, the General Manager or a member of the University Board.

b) to be in possession of the following qualification _____
_____ issued by University
_____ on _____;



- c) to be _____ citizen ;
- d) to have/have not received a research award as per art. 22, Italian Law 240/2010 (if yes specify the period and the institution _____)
- e) to be aware of the prohibition to participate in Bachelor-, Master- Doctoral-degree courses with scholarship or medical specialization courses in Italy or abroad or post-graduate diplomas
- f) not to be employed in this or other Universities or in the public bodies mentioned in art. 2 of the call
- g) the wish to receive any communication relating to the selection at the following address (any change must be due noticed):

Address (number/street/city /postal code/Country): _____

Email address: _____

To be attached to this form all the documents

- 1) Annex C
- 2) CD-ROM or DVD containing in pdf or jpg format
 - signed, detailed, CV possibly in europass format
 - a cover letter detailing candidate's suitability for the position including an outline of professional and research experiences and research interests
 - at least 2 signed letters of references or names, affiliations and contacts of two referees supporting the application
 - certificated copy of the of the last (highest) University degree diploma
 - certificated copy of the academic transcript (credits and grades), including information on the grade point average, the maximum possible grade in the grading system that is in use at the university which provided the title as well as the minimum passing grade
 - declaration of the English language knowledge
 - copy of a valid identity document (ID card or passport)
 - qualifications and publications considered relevant for the appraisal of the application
 - other documents/titles useful for the application
 - a list of the qualifications and of the publications submitted



UNIVERSITÀ
POLITECNICA
DELLE MARCHE

Date _____

Signature _____

I the undersigned declare to accept unconditionally the clauses of this call and to authorize the processing of my personal data and declare to have read the "Information provided pursuant to art. 13 of EU Regulation 2016/679 (GDPR) of 27 April 2016 for the processing of personal data in the recruitment procedures approved with D.R. 832 del 2.8.2018 and published on the website of Università Politecnica delle Marche.

Date _____

Signature _____



SELF CERTIFICATION AND SELF DECLARATION

articles 46 and 47 Decree of the President of the Republic Nr. 445 of 28 December 2000

I the undersigned _____ born in
_____ on _____, resident in
_____;

DECLARE

under my own responsibility, aware that false declarations are punishable by law and that this Administration will carry out random checks on the accuracy of the declarations made by candidates,

<input checked="" type="checkbox"/>	Surname	Name	Place of birth	Date of birth
father				
mother				
Brothers and/or sisters				

☒ not to be related up to and including the fourth degree of kinship or affinity with a professor or researcher of the department involved in the project, or with the Rector, the General Manager or a member of the University Board

☒ that the content of the attached "curriculum vitae" is true

☒ not have resided or performed my main activity (work, studies, etc) in Italy for more than 12 months in the 36 months period immediately before the recruitment date

☒ (other) _____

Date _____

Signature

N.B.: A copy of a valid identity document (ID card or passport) must be attached.