

## Erasmus+ Fact Sheet Erasmus KA 131 - 2024/25

### The University of Bonn

The Rheinische Friedrich-Wilhelms-Universität Bonn (University of Bonn) was founded in 1818. With a student body of about 38,000, the university is one of Germany's largest academic institutions and with more than 6,000 international students from all over the world also one of the most internationally oriented. A wide range of course offerings, an outstanding reputation in teaching and research and a unique location make the University an especially attractive place to study.

Bonn, the former Federal Capital of Germany, is located on the Rhine and is a center for the Rhineland's way of life, art and culture. In 1989 the city celebrated the 2000th anniversary of its founding as a Roman settlement. Bonn is Germany's UN city with its 21 UN Agencies and hosts approx. 150 international organizations.

Furthermore, the city is also the birthplace of Beethoven, has a beautiful historic town center with a daily open market, numerous museums and many other buildings and events of significance and cultural interest.

**Having 35 years of experience in the Erasmus programme, Erasmus students may expect to be supported by the full range of student services including language courses, orientation programme and academic guidance at the University of Bonn.** During the semester, the International Office offers an extensive cultural program as well as various other programs to ensure cultural immersion and intercultural experience.

[360 Degree Tour](#) of the University of Bonn



### Institutional Details and Contact Information

<b>Name of University</b>	Rheinische Friedrich-Wilhelms-Universität Bonn University of Bonn
<b>Erasmus Code</b>	D BONN01
<b>OID</b>	E10209417
<b>Website</b>	<a href="http://www.uni-bonn.de">www.uni-bonn.de</a>
<b>Head of Institution</b>	Professor Dr. Dr. h.c. Michael Hoch, Rector
<b>Office in charge of the exchange</b>	<a href="#">International Office</a> Poppelsdorfer Allee 53 D-53115 Bonn

### **Erasmus Institutional Coordinator**

- overall coordination and management of Erasmus KA 131
- screening and placing of requests with faculties and professors, facilitating contacts and matchmaking
- fundamental aspects of inter-institutional agreements
- general information about the University and study programs
- signature of digital Erasmus Inter-Institutional Agreements

**Susanne Gittel-Avehounkpan**

[erasmus-admin@uni-bonn.de](mailto:erasmus-admin@uni-bonn.de)

Phone: +49 228 73-5949

### **Erasmus Departmental Coordinators**

- discussion of Inter-Institutional Agreements
- selection of outgoing students; approval of nominations for incoming students
- academic advice for outgoing and incoming students (courses, Learning Agreements, transcripts)
- main contact for teaching staff mobility (STA)

Various members of staff are involved in the handling of the Erasmus program at the University of Bonn on departmental level:

[List of Erasmus Departmental Coordinators](#)

### **Erasmus Incoming Student Advisor**

- Information on application, administrative steps, language courses, orientation. Etc.

**Hanan Elabdouni**

International Students and Study Programs

[erasmus-incoming@uni-bonn.de](mailto:erasmus-incoming@uni-bonn.de)

Phone: + 49 228 73-68777

**Please note:** For all questions concerning study programs and Learning Agreements, students are to contact the relevant [Erasmus Departmental Coordinator](#).

Students can find all important information about their Erasmus study period (e.g. on housing, language courses, formalities) on the [Erasmus website](#)

### **Erasmus Staff Mobility Advisor**

- Central administration staff mobility (STA, STT)

**Bärbel Konermann-Krüger**

International Outbound Mobility

[staff-mobility@uni-bonn.de](mailto:staff-mobility@uni-bonn.de)

Phone: + 49 228 73-7438

## Academic Calendar

### Winter semester 2024/2025

**October 07, 2024 – January 31, 2025** (lecture period)

*Examinations may take place during the first weeks following the lecture period. For details, please ask the Erasmus departmental coordinator.*

- Preparatory German Language Course: 3 weeks in September
- Welcome Days: [www.uni-bonn.de/welcomedays](http://www.uni-bonn.de/welcomedays)

### Summer semester 2024

**April 08, 2024 – July 19, 2024** (lecture period)

*Examinations may take place during the first weeks following the lecture period. For details, please ask the Erasmus departmental coordinator.*

- Preparatory German Language Course: March 06-28, 2024
- Welcome Days: [www.uni-bonn.de/welcomedays](http://www.uni-bonn.de/welcomedays)

## Nomination and Application

### General Information

Due to the ongoing technical problems with the EWP system, **nominations for student mobility in 2024/25 may be based on the preliminary agreement details** which we have agreed upon in autumn 2021, until the digital Inter-Institutional Agreements can be exchanged and signed through the EWP system.

### Deadlines

**May 1** for 1<sup>st</sup> semester (winter semester) or the full academic year  
**November 1** for 2<sup>nd</sup> semester (summer semester)

Student nomination and application are carried out together at the same time.

**Please have your students follow the following 3 registration steps which include your nomination. Please do not send nomination lists to Erasmus Departmental Coordinators or the International Office by e-mail.**

### Notification about admission

- 1.** Students follow the instructions at our [website](#) (→ Application procedure), fill in the online form and create a Mobility-Online account.
- 2.** After completing their registration, students can print a nomination form which needs to be signed by **their Erasmus coordinator**
- 3. Students upload their signed nomination form to their Mobility-Online account by the application deadline**

The relevant department and/or the International Office will send notifications together with further information within about 6 weeks after the above-mentioned application deadline. Where additional requirements or documents apply, the Erasmus Departmental Coordinators will inform the partner institution.

The International Office sends information to students about accommodation, orientation, language courses etc. mid-June / mid-December.

## Language Requirements and German Language Courses

Language requirements	German is the main language of instruction at the University of Bonn.
Bachelor level	In most <b>undergraduate/Bachelor programs</b> the main language of instruction is German. Therefore, a <b>minimum level of B1 in German</b> is required for Bachelor program students. <b>Details about German language requirements are found on our <a href="#">website</a></b> , please also contact the <a href="#">Erasmus Departmental Coordinator</a> .
Master level	In <b>graduate/Master programs</b> English is often the language of instruction. Here, a minimum level <b>of English B2 is usually required</b> . For more information on courses taught in English, please contact the <a href="#">Erasmus Departmental Coordinator</a> .
Intensive German Course Before Starting the Semester	<b><a href="#">Intensive German Course Before Starting the Semester:</a></b> <b>3 weeks in September 2024 / March 6-28, 2024</b> , level A1-B2, 56 class hours, 4 ECTS, fee for Erasmus students: €200 (regular: €250) <i>Erasmus students state their interest as part of the application process in Mobility-Online and will receive further information about placement and payment by e-mail.</i>
German language courses during the semester	<b><a href="#">In-Semester German Language Courses:</a></b> <b>a) everyday language courses</b> A1.1 to B2.2, 4 hrs. per week, 4 ECTS, free of charge <b>b) special topic courses</b> A2.1 to C1.2, 2 hrs. per week, 2 ECTS, free of charge <i>ECTS-credits for all extra-curricular German courses <b>can</b> be included in the Transcript of Records upon agreement with the Erasmus Departmental Coordinator. Students should discuss with their Erasmus Coordinator beforehand whether they accept the German course ECTS-credits for the Learning Agreements.</i>
German Department	<b>More information</b> on language courses is found on our <a href="#">website</a> . <b>The International Office will inform accepted students about the application procedure for all German courses.</b>  The German Department ( <i>Germanistisches Seminar</i> ) does <b>not</b> offer any German language courses but teaches German philology and literature. Students who <b>do not</b> study “Germanistik” ( <b>German Studies and Comparative Literature</b> ) as their main subject are usually not admitted to study “Germanistik” at our university <b>unless</b> this has been agreed upon with the responsible Erasmus Departmental Coordinators.

## Digital Learning Agreement Course Information

Digital Learning Agreement Different responsible persons at each department!	The University of Bonn uses the OLA. Students should make <b>sure to insert the correct contact details of the responsible person within the <a href="#">responsible department</a></b> into the digital Learning Agreement.  <b>Please note:</b> Staff of the International Office is not the responsible or contact person for the digital Learning Agreement.
Courses	The online course catalogue “BASIS” is available at: <a href="https://basis.uni-bonn.de">https://basis.uni-bonn.de</a>

**Please note:** Students cannot register for courses through “BASIS” before their arrival. Students will usually be registered by their Erasmus Departmental Coordinators.

Special English course offer for exchange students

For all questions concerning courses and study programs, students should contact their [Erasmus Departmental Coordinator](#).

Grading system

The seminar series [International Classroom Bonn](#) offers English-taught undergraduate courses for exchange students. Here we offer an interdisciplinary course selection aiming to broaden our incoming students academic horizon and enabling them to connect with students outside their field.

The grading usually comprises five levels (with numerical equivalents; intermediate grades may be given, e.g. “1–“:):

<i>Sehr gut</i> (1)	Excellent
<i>Gut</i> (2)	Good
<i>Befriedigend</i> (3)	Satisfactory
<i>Ausreichend</i> (4)	Sufficient
<i>Nicht ausreichend</i> (5)	Non-Sufficient/Fail.

The minimum grade for passing is *Ausreichend* (4).

## Accommodation

Student dormitories

Students can apply for a room from the [Studierendenwerk Bonn](#) (contact: [wohnen@studierendenwerk-bonn.de](mailto:wohnen@studierendenwerk-bonn.de) or [housing@uni-bonn.de](mailto:housing@uni-bonn.de)) during their application process in Mobility-Online.

**Monthly rent:** between €300 - €560 (depending on the dormitory and room/apartment)

In all dorms, a [starter kit](#) called “Dorm Basic Set” with basic necessities is available for purchase for €60. It is equipped with bedlinen, a pillow and duvet, towels, LAN-cable and basic kitchenware.

**Please note:** The Studierendenwerk Bonn is **not** part of the University of Bonn and the International Office cannot influence any decisions.

Private accommodation

As a room in a dormitory of the [Studierendenwerk Bonn](#) **cannot be guaranteed**, students should search for private accommodation in parallel. More information on living in Bonn and private housing is available [here](#).

## Formalities

Passport/ID

Students need a passport or identity card **valid for the whole period of their stay**.

Visa regulations

**EU citizens** do not need a visa or mobility permission to study in Bonn.

**Non- EU citizens** are required to check the page of the [German Foreign Office](#) to see whether they need a visa. Further information is provided [on our website](#).

Health insurance	<p><b>For enrollment students need proof of sufficient <a href="#">health insurance</a> which covers their whole study abroad period at the University of Bonn.</b></p> <p><b>a)</b> The <b>European Health Insurance Card</b> (GHIC for UK students or A/T11 for Turkish students) is equivalent to a statutory German health insurance. Please contact one of the statutory German health insurance companies with the sender number H0001178 to request recognition of your existing insurance and get an insurance number.</p> <p><b>b) Private insurance:</b> Students can take out an insurance abroad that covers the European area. Please contact one of the statutory German health insurance companies with the sender number H0001178 to check if your insurance cover is sufficient to be exempted from the statutory German health insurance.</p> <p><b>c) Statutory insurance:</b> If no private insurance has been taken out or if there is insufficient cover, students can take out statutory German health insurance, which costs approx. €120 per month. Please contact one of the statutory German health insurance companies with the sender number H0001178 to get insured and request an insurance number.</p> <p>Please be aware that <b>students who are older than 30 years have to take out a private health insurance.</b></p>
Liability insurance	We also recommend that students take out a third-party liability insurance to cover any accidental damages caused to other persons or property during their stay.
Accident insurance	The <a href="#">social contribution fee</a> , which students have to pay when enrolling, includes an insurance for accidents that might occur on the way from the university to your place of residence or on university grounds.

## Finances

Cost of living	On average: min. €850 - €1,000 per month (depending on price for accommodation)
Cost of accommodation	<p><b>Dormitory:</b> €300–€560 per month (<i>depending on dormitory and room/apartment</i>)</p> <p><b>Private accommodation:</b> €350–€650 per month</p>
Social contribution fee/ Semester ticket	<p>When enrolling at the University of Bonn, <b>all students need to pay a <a href="#">social contribution fee</a> once per semester.</b> It includes a semester ticket for all public transportation in and around Bonn.</p> <p>Note: This is <u>NOT</u> a tuition fee. All students have to pay this fee.</p>

## Students with disabilities/chronic diseases

Information	<a href="http://www.studierenmithandicap.uni-bonn.de">www.studierenmithandicap.uni-bonn.de</a> (available in English soon)
Contact	Marion Becker, Advisor for Students with Disabilities and Chronic Diseases, <a href="mailto:studierenmithandicap@uni-bonn.de">studierenmithandicap@uni-bonn.de</a>
Accommodation	The Studierendenwerk Bonn offers some rooms and apartments for students with special needs. As there is a limited number of such rooms, students are advised to get in touch with the International Office ( <a href="mailto:housing@uni-bonn.de">housing@uni-bonn.de</a> ) and the Studierendenwerk Bonn ( <a href="mailto:wohnen@studierendenwerk-bonn.de">wohnen@studierendenwerk-bonn.de</a> ) well in advance so that they can support the application accordingly.
Accessibility	The University of Bonn is not based in one single campus, but spread throughout the city of Bonn. However, similar study areas are usually concentrated <a href="#">in one area</a> . As many institutes are located in older buildings, not all of them are barrier-free. Therefore, students are recommended to get in touch with us before their arrival for further information.
Studying and learning support	<ul style="list-style-type: none"><li>• Special conditions and support in the different libraries</li><li>• Specially equipped room for taking exams, including reading devices for visually handicapped students</li><li>• Mentoring (on demand)</li></ul> <p>Special conditions for exams (e.g. different form of exam, more time, permission of supporting tools etc.) can be arranged depending on degree of disability and needs. Students should discuss this well in advance either with their <a href="#">Erasmus Departmental Coordinator</a> or the Universities advisor for students with disabilities.</p>

## Transcripts of Records for Students of the University of Bonn (your incoming students)

You may send Transcripts of Records of our students to the student directly or the [Erasmus Departmental Coordinator](#)