




MEMO for Erasmus Incoming students

CONTACTS

INTERNATIONAL RELATIONS OFFICE - ERASMUS MOBILITY

Via Menicucci, 6
60121 Ancona, Italy
 +39 071220 3019

 erasmus.incoming@univpm.it

OPENING HOURS:

Monday to Friday 11:00 a.m. – 1.00 p.m.

Wednesday 3:00p.m. -4:30p.m. (closed in the morning)


DEPARTMENTAL COORDINATORS


(for information concerning **didactic** questions, for example change of the learning agreement, subjects...)

AGRICULTURE

Prof. **Raffaele Zanolì**

Dipartimento di Scienze Agrarie, Alimentari e Ambientali


 071 220 4929


 r.zanoli@univpm.it

ECONOMICS

Prof.ssa **Alessia Lo Turco**

Dipartimento di Scienze Economiche e Sociali


 071 220 7250


 erasmus.economia@univpm.it

ENGINEERING

Prof. **David Scaradozzi**

Dipartimento Ingegneria dell'Informazione

 071 220 4383


 d.scaradozzi@univpm.it


MEDICINE

Prof. **Alessandro Scalise**

Dipartimento di Medicina Sperimentale e Clinica

Ask for Rosanna Daniele (Secretary's Office)


 071 220 6010


 r.daniele@univpm.it

SCIENCES

Dr. **Emiliano Trucchi**

Dipartimento di Scienze della Vita e dell'Ambiente

 071 220 4158

 e.trucchi@univpm.it

ON YOUR ARRIVAL


UNIVERSITY CANTEEN

if you wish to have meals at the University Canteen, go to the **ERDIS office**:

Via Saffi, 22 – Ancona

Monday to Friday: 9:00-12:30

Tuesday and Thursday: 9:00-12:30 / 15:00-17:00



 071.227411

ITALIAN LANGUAGE COURSE

dr. Frances Marie Baker

Office: C.S.A.L. (Centro di Supporto Apprendimento Linguistico)

Faculty of Economics - Piazzale Martelli n. 8 - Ancona

 071 220 7170  f.m.baker@univpm.it

INFORMATION FOR NON-EUROPEAN STUDENTS

See the “Information sheet for non-European students” in the following link:

https://www.univpm.it/Entra/Engine/RAServeFile.php/f/Information_Sheet_for_non-EU_students.pdf

AT THE END OF YOUR ERASMUS PERIOD

If there is **no** Covid emergency:

after taking the **LAST exam**, you have **7 DAYS** to come **PERSONALLY** to the Erasmus Office to close the Erasmus documentation; the day you come to the office shall be considered as the **departure date** registered in the “Transcript of Records” and in the “Departure form” (if requested by your University).

If you come to the Erasmus Office **more than 7 days** after taking the last exam, the **departure date** registered in the “Transcript of Records” and in the “Departure form” will be **the date of your last exam**.

We would like to inform you that, after closing the Erasmus documentation, it is **not possible** to come back to Università Politecnica delle Marche to take exams on September.

If **there is** Covid emergency:

When **all** the exams you have passed are **registered** in the online booklet in the Esse3 platform, send an e-mail to erasmus.incoming@univpm.it


The date of your last exam will be considered the date of your departure, that is the end of your Erasmus mobility.

USEFUL INFORMATION

- **BUS TICKETS**

CONERO BUS OFFICE

Via Frediani, 8 or Piazza Ugo Bassi (Capolinea bus) - Ancona

 071 2072 878


Opening hours Monday to Saturday 7.30 –19.00

Bring a passport photo, your identification card and your matriculation number

- **SOCIAL-FISCAL NUMBER (CODICE FISCALE)**

FINANCIAL OFFICE/UFFICI FINANZIARI

Via Palestro n. 15 (near Piazza Pertini) – Ancona


 071 22 74 411

Opening hours Monday to Friday 9.00 - 13.00
Monday and Tuesday 15.00 - 17.00

- **ERDIS office:**

Via Saffi, 22 – Ancona


Opening hours Monday to Friday: 9:00-12:30
Tuesday and Thursday: 9:00-12:30 / 15:00-17:00

 071.227411

- **QUESTURA/POLICE**

UFFICIO IMMIGRAZIONE

Via G. Gervasoni n.19 -
Ancona

 071 228 81; 071 228
8411


Opening hours
for information Monday to Friday 8.30 –
12.30 Tuesday 14.30 – 17.30

- **HEALTH ASSISTANCE**

DOCTOR / GUARDIA MEDICA

Poliambulatorio del Viale

Viale della Vittoria n. 9, Ancona



 0718705620

Opening hours from Monday to Friday 20.00 - 8.00
Saturday and pre-holidays 10.00 -00.00/ 00.00 - 8.00
Sunday and holidays 10.00 -00.00/ 00.00 - 8.00

- **CUS (CENTRO UNIVERSITARIO SPORTIVO)**

CUS is the Sports Union of UNIVPM. It is made up of students and it manages all the sports facilities at the University. It organizes sport courses, tournaments and issues medical certificates for sports use.

Via Grotte di Posatora n, 19/A, Ancona

 07144213  segreteria@cusancona.it