

# How to apply

## DEADLINES TO APPLY

Students are asked to fill in the on-line application after receiving an e-mail from the informatic system

### I SEM/FULL ACADEMIC YEAR

**15 June 2023**

The on-line application will be available starting from 30/04/2023

### II SEM.

**31 October 2023**

The on-line application will be available starting from 30/09/2023

## APPLICATION PROCEDURE

### STEP 1 - Nomination

Before starting the online application procedure, be sure that your Home University has nominated you in our online nomination platform.

### STEP 2 - On-line application procedure

Fill in the on-line application: you can find the link in the e-mail you will receive

- before completing the on-line application procedure remind that the following documents have to be uploaded in the online procedure
  - a **copy** of your **identity card**
  - a **copy** of your European Health Insurance Card (only for European Union students)
  - a **photo (suitable for documents)**
  - Final Work Form (just for those students that will come to Univpm for thesis research)

The **learning agreement** has to be sent directly via your University management system (EWP – Erasmus Without Paper)

### APPLICATIONS SENT AFTER THE DEADLINE CANNOT BE ACCEPTED.

Please note that e-mail address which you indicate on your application form will be used to contact you, so make sure you have a valid and working e-mail address and inform us in case of any changes.

## ACCEPTANCE

The Erasmus Office will send the **letter of acceptance** by e-mail:

- to the students coming for the I sem/Full Academic Year starting from the beginning of July
- to the students coming for the II sem starting from the end of November